

Highlands United Church
Community Room Rental: Pricing Schedule

Rooms	~Capacity	Cost (≤ 4 hours)	Cost (> 4 hours)
Sanctuary	260	\$400	\$800
Upper Hall	60	\$150	\$300
Burrill Room	16	\$100	\$200
Miller Hall	260	\$400	\$800
Kitchen		\$200	\$400
Kitchenette		\$50	\$100

Note: Hours are calculated from the time you have access to the room until the time you vacate it.

Event Packages	Cost
Funeral Package ○ Sanctuary with Miller or Upper Hall ○ Includes Green and/or Burrill Room, Kitchen ○ Fee does not include Event Staff	\$850 (with Miller Hall ≤ 4 hours) \$650 (with Upper Hall ≤ 4 hours) \$400 (Sanctuary only ≤ 4 hours)
Wedding Package ○ Sanctuary with Miller or Upper Hall ○ Includes Green and/or Burrill Room, Kitchen ○ Fee does not include Event Staff	\$850 (with Miller Hall ≤ 4 hours) \$650 (with Upper Hall ≤ 4 hours) \$400 (Sanctuary only ≤ 4 hours)
Music Recital Package ○ For private music teachers and students ○ Sanctuary or Upper Hall ○ Includes Green Room ○ Use of grand pianos/organ requires Music Director approval ○ Fee does not include Event Staff	\$150 (Sanctuary ≤ 2 hours) \$100 (Upper Hall ≤ 2 hours)
Music Lessons package ○ Private music teachers on weekdays only ○ Upper Hall ○ Use of grand pianos/organ requires Music Director approval	\$35 (≤ 2 hours)

Note: All events, except lessons, require an Event Supervisor

Event Staff	Cost (≤ 4 hours)	Cost (> 4 hours)
Event Supervisor ○ An Event Supervisor is required for each event and will take care of opening and closing the building, be available for assistance and patrol the facility during your event ○ According to the scope of your event, more than one Event Supervisor may be required ○ Note: \$40/hour over set time	\$75 each	\$150 each

As of July 2026

AV Tech Staff ○ Tech staff are trained individuals to operate our camera (livestream) system. ○ According to the scope of your event, more than one Tech staff may be required ○ Access to and operation of these systems are restricted personnel designated and/or trained by Highlands United Church ○ Note: \$40/hour over set time	\$100 each	\$200 each
Musician (organist, pianist) ○ Highlands United Church's Music Director is an experienced musician able to provide organ and/or piano music for funerals and weddings ○ Additional fees may be required, depending on the event expectations for the Musician	\$200 each (base fee)	n/a
Minister ○ An ordained United Church Minister to conduct wedding and funerals ○ Additional fees may be required, depending on the event expectations for the Minister	\$400 each (base fee)	n/a